COMPANY LETTERHEAD

SAMPLE CEO Thank You Letter

Dear (Employee Name),

On (DATE), (COMPANY NAME) concluded our most successful United Way campaign ever. Through your generous contributions, we were able to raise ($AMOUNT) to help create lasting solutions for critical issues in Anchorage.

With our contributions United Way will go to work solving complex community problems, like making sure that all children in Anchorage are prepared for success in school and life and that no family will have to sleep outside in the cold. By working together with United Way we can INSPIRE HOPE and IMPROVE LIVES right here in Anchorage.

I am extremely proud of you and the level of commitment shown by all of (COMPANY NAME)’s employees. Again, thank you.

Sincerely,

Company President